

Communications With The Public

General. The Board believes it is important to inform the public about school curriculum, programs and activities so citizens can participate in these programs. Concurrently, the school staff, administration and Board should be aware of the community's goals and concerns for its children so they may be given consideration in curriculum, program and activity revisions.

To this end, the Board supports and encourages various means such as publications, press releases, open houses and other public events to disseminate school district information and to hear from the community. The school district will use all new technologies to communicate with the Norfolk and greater Norfolk community. To this end, the Botelle School (hereafter "Botelle") will maintain an up-to-date website highlighting Botelle programs. The school administration will keep an open email address for school administration and faculty.

Administration of the Community Relations Program. The community relations program shall be a concurrent responsibility of the Board and the Superintendent of Schools (hereafter "the Superintendent"). The Superintendent shall work with members of the Board to conduct an active and comprehensive informational program throughout the school district.

Staff members shall be kept informed of community relations efforts, and their support and participation in such efforts shall be sought.

News of Board Meetings and Activities. The Board believes in the widest possible dissemination of news concerning the school and shall cooperate fully with the press, radio and television to assure that news coverage is complete, balanced and accurate. The school district will use every effort to use the local public cable network to telecast Norfolk Board of Education meetings and school programs.

Board minutes shall be available in unapproved form, within 72 hours of a Board meeting excluding Saturday, Sundays and legal holidays. A written record of Board votes shall be available for public inspection in the Superintendent's office within 48 hours of a Board meeting excluding Saturdays, Sundays, and legal holidays. In determining the time periods referenced herein, any day the Board office is closed shall also be excluded.

It should be made clear to anyone wishing to review the minutes that they are unofficial until approved by the Board.

(cf. 1112 - News Media Relationships)

(cf. 4118.21 - Academic Freedom)

Legal Reference:

- Connecticut General Statutes
- 10-13 Making of reproductions
- 1-14 "Certified copy" defined. Evidence
- 1-16 Reproductions
- 1-17 Reproductions to serve purposes of originals
- 1-18 Disposition of original documents
- 1-200-1-241 Freedom of Information Act
- 10-220 Duties of boards of education.